



<https://workolic.com/job/adexen-recruitment/>

Adexen Recruitment For Students – Hiring Now 2025

Description

Adexen Recruitment is currently seeking dynamic and enthusiastic students to join our team as interns. This is an excellent opportunity for students looking to gain valuable experience in the field of recruitment and human resources. As an intern with Adexen, you will have the chance to work closely with experienced professionals, learn about the recruitment process, and contribute to various projects and initiatives.

Duties:

- Assist in sourcing and screening candidates for various job openings.
- Support recruiters in coordinating interviews and assessments.
- Update and maintain candidate databases and records.
- Assist in drafting job descriptions and postings.
- Participate in team meetings and brainstorming sessions.
- Contribute to social media and marketing efforts to attract candidates.
- Provide administrative support to the recruitment team as needed.

Knowledge:

- Currently enrolled in a Bachelor's or Master's degree program, preferably in Human Resources, Business Administration, Psychology, or a related field.
- Strong communication and interpersonal skills.
- Ability to work in a fast-paced environment and manage multiple tasks simultaneously.
- Proficiency in Microsoft Office applications, particularly Word, Excel, and PowerPoint.
- Interest in recruitment and human resources practices.
- Proactive attitude and willingness to learn.

Advantages:

- Gain practical experience in recruitment and human resources.
- Work closely with experienced professionals in the industry.
- Opportunity to develop valuable skills and build a professional network.
- Flexible schedule to accommodate academic commitments.
- Potential for future employment opportunities with Adexen Recruitment.

Application Process:

To apply for the Student Intern position with Adexen Recruitment, please submit your resume and a brief cover letter outlining your interest and qualifications. Applications can be sent via email to recruitment@adexen.com with the subject line "Student Intern Application"

[Apply to Adexen Job Application](#)

Hiring organization

Adexen

Employment Type

Full-time

Industry

Human Resources Services

Job Location

Ososun Rd, 102215, Lagos, Lagos, Nigeria

Working Hours

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Date posted

April 11, 2025

Valid through

01.03.2026

