



<https://workolic.com/job/catholic-relief-services-recruitment/>

## Catholic Relief Services Recruitment 2025/2026 Application Form

### Description

Catholic Relief Services is seeking a dynamic and experienced Program Manager to join our team. The successful candidate will play a pivotal role in the planning, implementation, and evaluation of our diverse range of programs aimed at alleviating poverty and promoting sustainable development. As a Program Manager, you will be responsible for overseeing project activities, managing resources, and ensuring the successful delivery of outcomes that align with CRS's mission and values.

### Responsibilities

- **Program Planning and Implementation:**
  - Lead the development of program plans, ensuring alignment with organizational objectives.
  - Oversee the implementation of projects, monitoring progress and making necessary adjustments to achieve goals.
- **Financial Management:**
  - Manage program budgets, tracking expenditures and ensuring financial accountability.
  - Work closely with finance teams to prepare accurate and timely financial reports.
- **Monitoring and Evaluation:**
  - Establish and implement robust monitoring and evaluation systems to measure program impact.
  - Use data-driven insights to assess program effectiveness and recommend improvements.
- **Stakeholder Engagement:**
  - Cultivate and maintain strong relationships with partners, donors, and local communities.
  - Collaborate with government agencies, NGOs, and other stakeholders to enhance program outcomes.
- **Team Leadership:**
  - Provide leadership and guidance to program staff, fostering a positive and collaborative work environment.
  - Conduct regular performance assessments and offer professional development support.

### Qualifications

- Master's degree in a relevant field such as International Development, Public Health, or a related discipline.
- Minimum of 5 years of experience in program management, with a focus on international development.
- Proven track record of successful project implementation and impact assessment.
- Strong financial management skills, including budget development and monitoring.

### Hiring organization

Catholic Relief Services

### Employment Type

Full-time

### Industry

Non-profit Organizations

### Job Location

41 Crescent, 4Th Av, Gwarinpa  
Abuja, Federal Capital Territory,  
900211 Nigeria, 900211, Abuja,  
Abuja, Nigeria

### Working Hours

9

### Date posted

April 18, 2025

### Valid through

15.12.2026

- Excellent interpersonal and communication skills, with the ability to build effective relationships with diverse stakeholders.
- Demonstrated leadership experience and the ability to work effectively in a team.

### **Job Benefits**

- Competitive salary commensurate with experience.
- Comprehensive health and dental insurance.
- Retirement savings plan.
- Opportunities for professional development and training.
- Meaningful work contributing to global development and poverty alleviation.

### **Contacts**

Interested candidates should submit their resume, cover letter, and three professional references "Program Manager Application Applications will be accepted until [15.12.2026].

[Online Apply to Catholic Relief Jobs](#)

Catholic Relief Services is an equal opportunity employer. We encourage candidates of all backgrounds to apply.